# University of California Merced County Cooperative Extension

2145 W. Wardrobe Avenue, Merced, CA 95340 (209) 385-7418

## **4-H Volunteer Position Description**

Title: 4-H Camp Committee Member

Purpose

To work with 4-H Camping program by serving on the camp committee to assist in the planning, conducting, and evaluation of the camping activities.

### Responsibilities

- 1. Work cooperatively with the 4-H Camp Director(s), other Camp Committee members, other helpers, leaders, parents, members, and Extension staff.
- 2. Help develop a plan for 4-H Camp with Camp Committee and to determine resources needed for that plan.
- 3. To know and follow 4-H, University, and American Camping Association policies and procedures related to the management and coordination of the 4-H Camp.
- 4. To assist in keeping members, parents, leaders and community informed about the 4-H Camp and related activities in which they may be eligible to participate.
- 5. Maintain sensitivity in planning camp to the individual differences and diversity of 4-H members such as differences in interests, abilities, personal needs, and family support.
- 6. Provide a safe environment for members and adults which is conducive to learning and is free of distraction for the member and leaders.
- 7. Attend leader training sessions and/or other programs related to camping activities.
- 8. Assist in reviewing, revising, or developing position descriptions for roles needed to conduct camp activities.

Supervision/ Liaison

Receives direction from: Provides direction to: Cooperates with:

Camp Director(s) Chaperones Extension 4-H Staff

Camp sub-committees Camp Staff

Camp Owners/caretaker

Resources/ Support

Meetings with 4-H camp Director(s).

Assistance from other leaders.

Camp Books, materials for campfire program, storage for supplies

Time

Commitment

- Assignment is for December 2000 through August 2001.
- Various Camp Committee meetings (4 to 6), meeting length varies from 1-2 hours, plus phone calls and ordering of supplies.

Qualifications

- Plus sub-committee meetings, staff training & planning meetings (4-6).

### **Knowledge and Skills**

Desire to work with youth.

Skills in coordinating, planning, and communicating with groups.

Understanding of purpose and value of camping.

#### Certification

Participate in leader orientation and volunteer screening. (members in teen leadership)

Participate in project leader training (including safety, insurance, etc.).

Participate in camping or related program, ACA, Rec Lab, other.

The University of California, in compliance with the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and the Rehabilitation Act of 1972, does not discriminate on the basis of race, creed, religion, color, national origin, sex, or mental or physical handicap in any of its programs or activities, or with respect to any of its employment polices, practices, or procedures. The University Of California does not discriminate on the basis of age, ancestry, sexual orientation, marital status, citizenship, medical condition (as defined in Section 12926 of the California Government Code) nor because individuals are disabled or Vietnam era veterans. Inquires regarding this policy may be direction to the Director, Office of Affirmative Action, Division of Agriculture and Natural Resources, 300 Lakeside Drive, Oakland, CA 94612-3560, (510) 987-0097.

Issued in furtherance of Cooperative Extension work, Acts of May 8 and June 30, 1914, in cooperation with the U.S. Department of Agriculture, W.R. Gomes, Director of Cooperative Extension, University of California.