

Merced County 4-H Camp Staff

Title: 4-H Camp Staff

Purpose:

To work with adult camp directors and others to offer an outdoor educational program to youth.

To provide opportunities for older youth to grow and develop by learning and practicing organizational, leadership, and group skills.

Responsibilities:

Before camp:

Personal preparation - Take an active role to prepare for assigned roles and tasks at camp.

Planning - Work with the camp committee to develop the specific implementation plan for sessions.

Meetings - Attend planning meetings and training activities. Must attend 70% of meetings/ trainings. A minimum of 4 small group session meetings are required. ALL DAY TRAINING IS MANDATORY ON JUNE 13, 2019.

Pre-Camp - Help load trailer one day prior to departure, travel with staff, apprentices, and directors to camp. Unload all supplies, store supplies and prep sessions for next day camper arrival.

During camp:

Cabin team supervision - Camp staff members will be assigned to a camper cabin to provide supervision, support, and encouragement to campers. Staff members will stay in cabins with campers. (Adult volunteer chaperones are also assigned to cabins and work as a team.)

Activity presenters - Approx. 2 staff members per session will be assigned to a theme topic in which they will become the expert and lead during activity times.

Activity assistants - Apprentices and cabin chaperones will rotate with cabin groups to the different activity sessions and assist (if needed) and participate with the activity presentations.

Other specific duties - Staff members will be assigned other duties either on a permanent or rotating basis. These duties may include the following and other topics: flags, campfire, rally/theme activity, crafts, snack/food service, free choice activities.

Closing of Camp:

Wrap up - Staff will assist in the closing of camp between sessions and at the end of the camp program. This includes clean up of campgrounds, sorting materials, packing for storage, loading items for return, and unloading, and putting-away at the 4-H office.

Work with:

Director, Assistant Director, Camp Committee, Cabin Leaders, Staff Members, Apprentices, Campers and others.

Support:

Meetings with Adult Mentors to share common direction of the camp program.

Training to develop materials and gather information, materials, and supplies for camp.

Qualifications:

- Completed tenth grade at time of camp
- Interest in camping activities, leadership and responsibility
- Be interviewed, selected, and able to attend all of the camp sessions

YES, I would like to be a Staff Member for Merced County 4-H Camp. I will do my best to complete the responsibilities listed above.

Name (print) _____ Signature _____ Date _____

Appointment by Camp Director _____ Date _____

Merced County 4-H Camp Apprentice

Title: **4-H Camp Apprentice**

Purpose:

To work with adult camp directors and others to offer an outdoor educational program to youth.

To provide opportunities for older youth to grow and develop by learning and practicing organizational, leadership, and group skills.

Responsibilities:

Before camp:

Meetings - Including attending limited planning meetings and training activities. ALL DAY TRAINING IS MANDATORY ON JUNE 13, 2019.

Pre-Camp - Arrive one day earlier than campers to get camp ready and make final preparation for camp program.

During camp:

Cabin Team Supervision - Camp apprentice members will be assigned to a camper cabin to assist in supervision, support, and encouragement to campers. Apprentice members will stay in cabins with campers. (Adult volunteer chaperones and camp staff are also assigned to cabins and work as a team.)

Activity Session Helper - Rotate with campers in cabin group to the different activity sessions and assist the staff with the activity presentations as needed.

Free Choice Activity Assistants - During free choice times take a leadership role in an activity area. Be in charge of materials, sign ups, and supervision. Activity sign up will vary per day.

Other duties - Apprentice members may be assigned to help in other duties either on a permanent or rotating basis. These duties may include the following and other topics: flags, campfire, rally/theme activity, crafts, snack/food service, free choice activities, etc.

Closing of Camp:

Wrap up - Apprentices will assist in the closing of camp at the end of camp program. This includes clean up of campgrounds, sorting materials, packing for storage, and loading items for return and unload and put supplies away at 4-H office.

Work with:

Director, Assistant Director, Camp Committee, Cabin Leaders, Staff Members, Campers and others.

Support:

Meetings with Adult Mentors to share common direction of the camp program.

Training to develop materials and gather information, materials, and supplies for camp.

Qualifications:

- Completed ninth grade at time of camp
- Interest in camping activities, leadership and responsibility
- Be interviewed, selected, and able to attend all of the camp session

YES, I would like to be a Staff Member for Merced County 4-H Camp. I will do my best to complete the responsibilities listed above.

Name (print) _____ Signature _____ Date _____

Appointment by Camp Director _____ Date _____

Application Form - 2019 - Merced County 4-H Teen Staff

1. To apply and for full consideration: Fill out application and submit by **Monday, November 26, 2018** to UC Cooperative Extension 4-H Office, 2145 Wardrobe Avenue, Merced, CA 95341.
2. Interviews for staff and apprentices will be scheduled for December 8, 2018 at the 4-H office in Merced. **Please dress in business casual attire for this interview.** (Make up interviews will be Monday, Dec. 10th at 5pm)
3. **4-H Camp will be held *SUNDAY* June 23- June 27, 2019 at Camp Sylvester in Pinecrest. Staff will arrive *SATURDAY*, June 22nd, one day before campers.**

Includes:

Opportunity to Learn & Practice
 - Organizational Skills
 - Leadership Skills
 - Responsibility Skills
 - Teaching and Inquiry Skills
 Work with Younger Youth & Adults
 Recognition at 4-H Camp

Duties:

Attend monthly camp planning and subcommittee meetings and an all day training in June
 Participate in staff orientation and training sessions.
 Carry out assigned duties at camp.
 Cooperate with other staff, chaperones, and campers.

Requirements:

Must have completed ninth grade at time of camp.
 Interest in camping activities, leadership, and responsibility.
 Complete 4-H membership, insurance, waiver and fee requirements.

A.— Application for Teen Leadership

Name: _____ Club: _____

Address: _____

Phone: _____ E-mail: _____

Birthdate: _____ Grade 9th 10th 11th 12th
 College

Day of the Week	GOOD	POOR	BAD
Monday			
Tuesday			
Wednesday			
Thursday			

1. Please rate the days of the week on your availability for evening camp meetings.

2. Have you ever been on “any” camp staff before? Yes No

If yes, where? _____

List position (s) held: _____

3. What position would you like to hold ?

Arts & Crafts___ Canoes___ Hikes___ Ropes___ Free Time___ Learning Session___

Games___ Campfire___ Archery___

4. Why would you like to be part of camp staff?

5. List any special abilities, knowledge, or qualifications that may benefit the camp program (CPR, first aid, craft courses, school classes, etc.).

Please rate yourself on the following statements. 1 being the lowest - 5 being the highest	1	2	3	4	5
I am committed to and follow-through with my responsibilities					
My ability to plan and organize.					
My ability to be a team player.					
My ability to lead and teach.					
Public speaking experience.					

Please use a separate sheet of paper if you wish to give further information or comments.

B. Interview

Interviews for support staff will be scheduled for Saturday December 8th, between 8:30 a.m. to 2:00 p.m. at the 4-H Office, Merced. You will be contacted with your interview time. If you have questions please contact the 4-H Office at 385-7418. If you are unable to attend the interview on December 8th, you may schedule to attend on Monday, December 10th between 5:00 -7:00 p.m.

If you have interview time preference, mark below, committee **will try** to accommodate.

Early schedule: _____ Noon time: _____ Afternoon: _____

C. References

Please submit *4-H Camp Support Staff Reference Form* from two adults (teacher, coach, 4-H leader, etc.). Forms must be placed in a **sealed envelope** to be given back to the applicant or sent to the Merced County 4-H Office, 2145 Wardrobe Ave., Merced, CA 95341.

Reference #1

Name: _____ Title: _____ Phone #: _____

Reference #2

Name: _____ Title: _____ Phone #: _____

D. Selection

Selection for staff is based on:

1 - Application 2 - Interview 3 - References 4 - Past Performance (if applicable)

I understand that being on the 4-H Camp Support Staff is part of the University of California Cooperative Extension 4-H youth development program. As a participant, I understand that I will be subject to policies, procedures and guidelines of the California 4-H Youth Development Program. If selected, I will be required to complete registration and waiver forms as part of the normal UC and 4-H participation requirements. A participation fee of \$54.00 will include accident insurance coverage. Current 4-H participants will have already completed these requirements. Questions about the Merced County 4-H Youth Development Program may be addressed by contacting Merced UCCE at (209) 385-7418.

Applicant's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____

4-H Camp Support Staff / Apprentice Reference Form

For Merced County 4-H Youth Development Program

The following applicant is applying to be a 4-H Camp Staff member at the Merced County 4-H Youth Development Program's summer camp. The 4-H camp session is a five-day four-night program for youth in 4th to 8th grades. The 4-H Camp programs are overseen by UCCE 4-H professionals and planned and implemented with adult and teen volunteers. The 4-H Camp Staff are high school aged youth. The Camp Staff will be working with youth ages 9-13, adult chaperones, and 4-H staff. The teen staff are selected in March and work with the camp committee in planning and preparing for camp. During Camp the teen staff assists by leading/teaching sessions, conducting activities, and supervising (along with an adult chaperone) a cabin of campers.

Please comment on the applicant's character, dependability, maturity, responsibility, leadership, and ability to supervise/teach 9 – 13 year old youth. Use back or additional sheet if necessary.

Please indicate below or contact our office if you believe the applicant should or should not attend a program with younger aged youth. This is intended to be a confidential document, place in envelope and seal please.

4-H Camp Staff / Apprentice Applicant: _____

Character	_____	n/a _____
Dependability	_____	n/a _____
Maturity	_____	n/a _____
Responsibility	_____	n/a _____
Leadership	_____	n/a _____
Supervising	_____	n/a _____
Teaching	_____	n/a _____

General Comments:

Reference By:
 Print Name: _____
 Title: _____
 Organization: _____
 Signature: _____
 Phone: _____ Date: _____

Place in a sealed envelope and return to applicant or directly to :
 UC Cooperative Extension
 4-H Camp Program
 2145 Wardrobe Avenue
 Merced, CA 95341
 (209) 385-7418 mercedfourh@ucdavis.edu